



Request to Salary Sacrifice Superannuation

I, _____ wish to enter into an 'Effective Salary Sacrifice' arrangement with Mills Recruitment.

I hereby nominate the below specified dollar amount / percentage of my salary each week to be paid directly into my Superannuation Fund.

Superannuation Fund Name	
Superannuation Fund ABN	
Membership Number	
Salary Sacrifice Amount (p/week)	\$
	OR %

Please read the terms and conditions carefully before you commence the salary sacrifice arrangement:

TERMS AND CONDITIONS

The sacrificed salary is forgone for the duration of this arrangement.

Mills Recruitment reserves the right to cancel the Salary Sacrifice Arrangement at any time should there be a negative impact on its operations as a result of the administration of such a service.

This arrangement will continue until you advise Mills Recruitment (in writing) to cease this arrangement.

You are responsible for ensuring that your superannuation contributions (both salary sacrificed and employer contributed) do not exceed the concessional contributions cap and affect the amount of tax on your super contributions. This can be done by checking your weekly payslips and advising Mills Recruitment to cancel additional superannuation contributions, when required.

I acknowledge that it is my responsibility to make an informed decision and to seek my own independent financial advice. I also understand that it is my responsibility to formally advise my employer of any changes I wish to make to this arrangement or to cease this arrangement.

I would like this arrangement to commence from	
Full Name	
Client	
Position	
Signed	Dated

Received by: _____ (Payroll)

Signed: _____ Date: _____